

**LANGARA COUNCIL**  
**Minutes of a Meeting**  
**held on Tuesday, December 04, 2012**  
**Room C408 at 0930 hours**

**Members:**

Fraser Archibald	Julie Longo
Diane Bradley	Ian McBain
Lynn Carter	Clayton Munro (absent)
Raymond Chow	Brad O'Hara
Patricia Cia	Dawn Palmer
Roy Daykin	Ajay Patel
Julia Denholm	Gunkirat Randhawa (absent)
Charlotte French	David Ross (absent)
Margaret Heldman	Pierre-André Santin (absent)
Ian Humphreys	Tomo Tanaka
Darrell Kean	Daniel Thorpe
Gerda Krause	Wendy Watson (absent)
Gurbax Leelh	Gayleen Wren

**Recorder:**

Alice Hsu, Executive Assistant, Executive Office  
Diana Falcon, Executive Assistant, Executive Office

R. Daykin chaired the meeting in the absence of D. Ross.

**1. REVIEW OF AGENDA**

The agenda was approved with the following additions:

- Item 2 b) Banner Next Generation Project Update C. French
- Item 5 f) Reorganization Plan L. Carter

**2. REVIEW OF MINUTES AND BUSINESS ARISING**

**a) Draft Minutes of the Meeting held October 23, 2012**

The Minutes of the Meeting held on October 23, 2012 were accepted.

**Business Arising**

In response to a request, D. Palmer provided an update on the winners of the Halloween Contest as follows: Best Decorated - Registrar's Office; Best Costumes - Deans' Office; Most Original - Library.

**b) Banner Next Generation Project Update**

C. French provided an update on the Banner Next Generation project. She advised that, following the update on transfer credits mentioned at the last Langara Council meeting, meetings have occurred with the Deans and Division Chairs to discuss the project and next steps. Meetings with academic divisions will occur in January/February 2013.

C. French further noted that a presentation on the new waitlist process will be made to the Deans and Division Chairs next week and to other groups in the New Year. A communications plan is being developed for students and will be implemented after meetings with department chairs and faculty in January/February 2013.

**3. CURRICULUM ITEMS**

**a) Education Council Meeting held on October 16, 2012**

G. Krause referred to the summary report of the Education Council meeting held on October 16, 2012 and highlighted the change of the English requirement for admission for Theatre Arts, Film Arts, and Design Formation programs.

G. Krause also highlighted the development of new courses in response to student demand.

The Education Council summary report for October 16, 2012 was received for information.

**4. FOR APPROVAL**

**a) Acceptance of Donations Policy**

R. Daykin provided the background for the Acceptance of Donations Policy attached to the agenda noting that the policy is to provide guidance to the College when accepting donations.

R. Daykin highlighted items 1.3, 1.10, and 1.9 of the Policy and responded to members' questions.

R. Daykin noted that he will work with S. Street to add a clause that speaks to accepting one-time significant amounts of scholarship donations.

R. Daykin also noted that this policy will be included in distribution along with Policy B1010 – Matching Gifts and Policy B1011 – Management of Endowments as one package when a donor wishes to make a donation to the College.

The consensus was to accept the policy with the noted change.

**5. FOR INFORMATION**

**a) Innovation Fund**

R. Daykin noted that \$50,000 has been allocated for the 2013/14 Innovation Fund and applications are now being accepted with a deadline of January 23, 2013.

**b) Employee and Leader Engagement Survey**

D. Palmer noted that the Employee/Leader Programs & Services survey was sent out on November 22, 2012 with completion due by December 6, 2012. The results will help measure progress to date in strategic areas of Human Resources and help with workforce planning. She advised that the results of the Langara Employee Development Centre survey, sent out earlier of the year, will be incorporated into these results and an update will be provided in January 2013.

**c) Best Decorated Holiday Door Contest**

D. Palmer advised that five departments have signed up for the Best Decorated Holiday Door Contest and one prize will be awarded.

**d) Department of Human Kinetics – To Be Renamed**

D. Bradley noted that, effective April 1, 2013, Human Kinetics will be renamed Kinesiology to correspond with the recent name change with UBC's program. Returning students previously registered in the diploma program will be able to choose which name they want to appear on their academic records.

**e) Canadian Association of Schools of Nursing**

D. Bradley noted that Janine Lennox was elected to the Canadian Association of Schools of Nursing (CASN) Board of Directors. Janine will serve from December 2012 to December 2014. This is a significant achievement as Janine is the first college member to hold this position.

B. O'Hara and D. Bradley provided an update on the CASN regional conference held on October 19, 2012 for the first time in Vancouver. Coordinated by Langara Nursing students, the event was so successful that they have put in a bid to host the national conference in 2013.

**f) Reorganization Plan**

In response to a question, R. Daykin advised that the Board is working on putting an interim President in place and its Human Resources Committee is developing a Presidential Search Plan to hire a new President. R. Daykin also noted that no changes are expected for the long-term structure of the College.

**Other:**

R. Daykin provided updates on the recent activities of D. Ross as follows:

- 1) On Federal Level:
  - Attended Conference Board of Canada's Conference on immigration
  - Meeting with HRSDC Minister Diane Finley with other ACCC members regarding immigration
  
- 2) On Provincial Level:
  - Langara has a new partnership with UBC to support aboriginal students
  - Langara Signed a MOU with Nicola Valley Institute of Technology (NVIT)
  - Presented at the British Columbia Business Council's conference "Connecting Jobs and people for an Optimal BC Economy"
  
- 3) At Langara:
  - Attended LEAP Graduation Ceremony
  - Attended BSN Program Completion Ceremony
  - Attended INSCOL first cohort's Program Completion Ceremony
  - Attended a donation recognition event to recognize the donations of art by Eva Kero

There being no further business, the meeting was adjourned at 10:12 hours.